

Proceedings of the EMAC '07 conference will be peer reviewed and published in a separate volume by the Hungarian National Museum. It will be also available in e-version.

Each registered participant (presenting author) can submit full original paper(s) that is presented at the conference. **Deadline of submission is 31st December 2007. (extended till 31st of January, 2008)**

INSTRUCTIONS FOR PREPARATION

Manuscripts of papers are welcome exclusively in English.

Length of papers should not exceed **7 pages** of text, written in **1.5 line spacing, 12 points** Times or Times New Roman fonts, including the body text, figure captions, legends, and references. Additionally, **max. 5 full A4 tables and/or figures** can be presented in the paper.

Manuscript Presentation

The manuscripts should be typed (printed) with a brand new black ribbon or cartridge, 1.5 spaced, on one side of a good quality paper with generous margins. The front page should bear the title of the paper, the name(s) of the author(s): initial (s) and last name and the name and postal address (including e-mail) of the institution(s), where the author(s) belong to.

An **abstract** of 50 to 100 words, as well as maximum 5 keywords should precede the text of the paper.

Authors are requested to begin the paper with a short introduction, and then arrange its contents according to the following headings: **Introduction**, Experimental, **Results**, Discussion, **Conclusions**, Acknowledgement (if any). **References**, and follow with tables, caption of tables and figures. The approximate location of tables and figures should be indicated on the margin. Please avoid formatting the manuscript. Please number the paragraph subsequently, i.e. 1., 1.1., ... 2., 2.1., etc.

References

References should be included in the text and listed in details at the end of the text. Do not use footnotes and possibly avoid end-notes as well.

In case of references given in the text, for one author referred to use the format Wolf (1976), for two authors Wolf & Hare (1932), for several authors, Hare et al. (1934). If reference is given in brackets as a comment, then the suitable format should be (Wolf & Hare 1932; Hare et al. 1934).

The list of references should be given in the order of the English alphabet. Possibly all characters should be reproduced according to its original language (use Unicode). Referring to the translation of a work into other language, use the published form of the referred work.

The basic order of references is the following:

AUTHOR(S) (year): Title of publication. Place of publication.

The name of the authors should be given in the form of LAST NAME, First name or LAST NAME, X.Y. where X.Y. are the initials of the first name of the author. In the case of two authors, the names should be separated by the symbol &, in the case of several authors, separate names by coma and list the last author with symbol & and no coma. First names given in full detail are preferred to avoid mixing several authors or dropping the initials with double letters (for example. cs, gy, sz, de pl. ph, ch etc.) in English transcript.

Use capital letters in the title of referred publication only when they should be written in capital letters according to the rules of the language of the original publication. Use a dot after the title. The format used for the place of publication depends on the genre of the referred publication. For articles published in periodicals, use Name of periodical volume (number):page-to-page format. The name of the periodical can be abbreviated if there exist a generally accepted acronym. If the publication referred to comprise only one page, use the format volume (number): page.

If the referred publication is a book, than the place of publication should contain Publisher, seat_of_publisher, number_of_pages pp. If the publication is part of a book, use the format in: EDITOR(S): Title. Place of Publication. If the place of publication is an Internet address or an e-journal, give the full URN (URL) as well as DOI if existing. If the publication referred is a PhD study or a university thesis, use the format for books with the difference that for the place of publication, the note 'Unpublished PhD thesis' or 'Unpublished university thesis' should be written and instead of the seat of the publisher, the institution where the study was made should be written. Refer only to really accessible works: use note 'personal communication (p.c.)' only in exceptional cases.

Figures and tables

Figures and tables should be referred to in the text by sequential numbers. Both figures and tables should have short but complete explanation, keys, marks used on them fully explained. Give captions with the numbering proper at the end of the text. Figures should be drawn clearly and carefully on separate sheets and files, ready for direct reproduction. In the printed version of the papers, only black and white figures will be published. In the internet version, it is possible to publish coloured figures as well.

Submission of the manuscripts

Authors should submit both electronic version (MS WORD format [*.doc] or RTF format [*.rtf] text files plus graphic files for figures) and one hardcopy, too. Please send the electronic version to the Conference's e-mail address (emac07@ace.hu) , and the hardcopy to the following address:

Katalin T. Biró
Hungarian National Museum
H-1088 Budapest, Múzeum krt. 14-16.